

Business Meeting Minutes

January 17, 2020



WASHINGTON
**Medical
Commission**
Licensing. Accountability. Leadership.

Hotel Interurban: 223 Andover Park E, Tukwila, WA 98188, (206) 278-7800

Commission Members

James E. Anderson, PA-C

Toni Borlas, Public Member – Absent

Charlie Browne, MD

Jimmy Chung, MD

Diana Currie, MD

Karen Domino, MD

Harry Harrison, Jr., MD

Christine Blake, Public Member

Warren Howe, MD

April Jaeger, MD

Charlotte Lewis, MD

John Maldon, Public Member, 1st Vice Chair

Terry Murphy, MD

Alden Roberts, MD, Chair

Scott Rodgers, JD, Public Member

Theresa Schimmels, PA-C

Robert Small, MD

Claire Trescott, MD, 2nd Vice Chair

Candace Vervair, Public Member

Richard Wohms, MD

Yanling Yu, PhD, Public Member – Absent

Commission Staff

Morgan Barrett, Director of Compliance

Amelia Boyd, Program Manager

Jimi Bush, Director of Quality & Engagement

Melanie de Leon, Executive Director

Mike Farrell, Policy Development Manager

Rick Glein, Director of Legal Services

George Heye, MD, Medical Consultant

Kyle Karinen, Staff Attorney

Freda Pace, Director of Investigations

Ariele Page Landstrom, Staff Attorney

Trisha Wolf, Staff Attorney

Gordon Wright, Staff Attorney

Others in Attendance

Alex Ashleigh, MD, Pro Tem Commissioner

Heather Carter, Assistant Attorney General (AAG)

Daniel Flugstad, MD, Pro Tem Commissioner

Katerina LaMaure, Washington State Medical Association

Gregory Terman, MD, Pro Tem Commissioner

Call to Order

Alden Roberts, MD, Chair, called the meeting of the Washington Medical Commission (Commission) to order at 8:01 a.m. on January 17, 2020, at the Hotel Interurban, 223 Andover Park E, Tukwila, WA 98188.

1.0 Chair Report

Dr. Roberts introduced a new Pro Tem Commissioner, Daniel Flugstad, MD.

He announced that Commissioner Harry Harrison, MD will be leaving the Commission after the February meeting as he is moving out of state.

He stated he would like the Commission to discuss creating a procedure for processing complaints regarding Residents.

He spoke about the cases authorized for investigation at the weekly Case Management Team meeting. He stated that cases should be authorized for investigation if the report meetings the following requirements:

1. The allegations in the report are clearly Unprofessional Conduct as in [RCW 18.130.180](#),
2. The report independently justifies remediation,
3. The report contains enough information to justify authorization, or
4. We have the tools to remediate to good practice.

He reported that no opinion regarding the Collaborative Drug Treatment Agreements (CDTA) has been received from the Attorney General's office. As such, at the February meeting there will be a request to initiate rulemaking on CDAs.

He explained there are questions on the renewal application that may not need to be asked. He asked Melanie de Leon, Executive Director to speak on this item. Ms. de Leon explained that the questions had been added last fall but that not every licensee would answer the questions and their renewal application would be marked as deficient. This would hold up the renewal process. The Executive Committee made the decision to remove these questions from the renewal application. Dr. Roberts asked for further comments or questions on this item and none were given.

2.0 Consent Agenda

The Consent Agenda contained the following items for approval:

- 2.1 Minutes from the November 15, 2019 Business Meeting.
- 2.2 Agenda for January 17, 2020.

Motion: The Chair entertained a motion to approve Consent Agenda. The motion was seconded and approved unanimously.

3.0 Old Business

3.1 Committee/Workgroup Reports

There was nothing further to report.

3.2 Rulemaking Activities

Amelia Boyd, Program Manager, requested volunteers to participate in a committee to discuss upcoming proposed draft language related to the Pharmacy Quality Assurance Commission's e-prescribing rulemaking. Christine Blake, Public Member; Charlie Browne, MD; and Robert Small, MD volunteered to participate.

3.3 Lists & Labels Request

The following lists and labels request was discussed for possible approval or denial. Approval or denial of this request is based on whether the entity meets the requirements of a "professional association" or an "educational organization" as noted on the application ([RCW 42.56.070\(9\)](#)).

- Benton Franklin County Medical Society

Motion: The Chair entertained a motion to approve the request. The motion was seconded and approved unanimously.

4.0 New Business

4.1 Training – Bates Stamping and Investigative Reports

Freda Pace, Director of Investigations, presented information on the different page

numbering systems within a case file.

4.2 **November 2020 Meeting Dates**

Amelia Boyd, Program Manager, proposed changing the approved November 12-13, 2020 meeting to November 19-20, 2020.

Motion: The Chair entertained a motion to approve the proposed dates. The motion was denied by majority vote.

4.3 **Panel Composition**

The Commissioners discussed the panel composition which was presented on Thursday, January 16, 2020.

Motion: The Chair entertained a motion to approve the proposed panel composition to begin in July 2020 and continue for one year. The motion was seconded and approved unanimously.

5.0 **Public Comment**

No member of the public was signed up to speak therefore no public comment was given.

6.0 **Policy Committee Report**

Dr. Karen Domino, Policy Committee Chair reported on the items discussed at the Policy Committee meeting held on January 16, 2020:

Rescind Approval of CR-102 for Clinical Support Program Rule

Dr. Domino asked Ms. Boyd to present on this item. Ms. Boyd explained she has received opposition to the previously approved draft language and that staff have proposed some unsubstantial changes to the language as well. She requested that the approval to initiate the CR-102 process be rescinded so that further work can be done on the draft language.

Motion: The Chair entertained a motion to rescind their approval to initiate the CR-102 process for this rule. The motion was approved unanimously.

EHR & Medical Records Guideline

Dr. Domino presented the revisions to the guideline and stated the Committee recommended approving the document with the amendments.

Motion: The Chair entertained a motion to approve the guideline with the noted revisions. The motion was approved unanimously.

Compensation and Reimbursement for Commission Duties Procedure, MD2016-02

Dr. Domino stated the procedure will be referred to a workgroup for further work.

Communication with Patients, Family, and the Health Care Team Guideline, MD2016-04

Dr. Domino stated the committee recommended rescinding the guideline.

Motion: The Chair entertained a motion to rescind the guideline. The motion was approved by majority.

Practice of Medicine and Body Art Interpretive Statement, MD2009-01

Dr. Domino stated the committee recommended rescinding the interpretive statement.

Motion: The Chair entertained a motion to rescind the interpretive statement. The motion was approved unanimously.

Proposed Procedure – Consent Agenda for Policy Committee

Dr. Domino presented the draft procedure and the changes to it which were recommended by the committee. Further changes were suggested by the members. As such, this item will be revised and presented at a future meeting.

6.0 Member Reports

Jim Anderson, PA-C, praised the Annual Educational Conference Committee for their work on the October 2019 conference. He also stated he is a member of the Federation of State Medical Boards Conference Planning Committee, which will have some similar sessions to those that were presented at the Commission’s conference.

7.0 Staff Member Reports

Staff member reports are provided in writing prior to the meeting. The information below is in addition to the written reports.

There was nothing further to report.

8.0 AAG Report

Heather Carter, AAG, had nothing to report.

9.0 ADJOURNMENT

The Chair called the meeting adjourned at 9:29 am.

Submitted by

(signature on file)

Amelia Boyd, Program Manager

(signature on file)

Alden Roberts, MD, Chair
Washington Medical Commission

Approved February 28, 2020

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