

# Business Meeting Minutes

## November 19, 2021



WASHINGTON  
**Medical  
Commission**  
Licensing. Accountability. Leadership.

Virtual Meeting via GoToWebinar – Link to recording: <https://youtu.be/gGePII7voro>

### Commission Members

James E. Anderson, PA-C  
Christine Blake, Public Member – Absent  
Toni Borlas, Public Member  
Charlie Browne, MD  
Jimmy Chung, MD, 2<sup>nd</sup> Vice Chair  
Diana Currie, MD  
Arlene Dorrough, PA-C  
Anjali D’Souza – Absent  
Karen Domino, MD – Absent  
Harlan Gallinger, MD – Absent

April Jaeger, MD  
Sarah Lyle, MD  
John Maldon, Public Member, Chair  
Terry Murphy, MD – Absent  
Alden Roberts, MD  
Scott Rodgers, JD, Public Member  
Robert Small, MD  
Claire Trescott, MD, 1<sup>st</sup> Vice Chair  
Richard Wohns, MD  
Yanling Yu, PhD, Public Member

### Commission Staff

Colleen Balatbat, Staff Attorney  
Morgan Barrett, MD, Director of Compliance  
Jennifer Batey, Legal Support Staff Manager  
Amelia Boyd, Program Manager  
Kayla Bryson, Executive Assistant  
Sarah Chenvert, Performance Manager  
Melanie de Leon, Executive Director  
Anthony Elders, Compliance Officer  
Michael Farrell, Policy Development Manager  
Gina Fino, MD, Investigator  
Ryan Furbush, Paralegal

Rick Glein, Director of Legal Services  
George Heye, MD, Medical Consultant  
Mike Hively, Director of Operations & Informatics  
Jenelle Houser, Legal Assistant  
Kyle Karinen, Staff Attorney  
Shelley Kilmer-Ready, Legal Assistant  
Micah Matthews, Deputy Executive Director  
Lynne Miller, Paralegal  
Trisha Wolf, Staff Attorney  
Mahlet Zeru, Equity & Social Justice Manager

### Others in Attendance

Chris Bundy, MD, Executive Medical Director,  
Washington Physician’s Health Program  
Heather Cantrell, Policy Analyst, Department of  
Health

Heather Carter, Assistant Attorney General  
Joel DeFazio, Department of Health  
Theresa Schimmels, PA-C, Pro Tem Commissioner  
Gregory Terman, MD, Pro Tem Commissioner

#### 1.0 Call to Order

John Maldon, Public Member, Chair, called the meeting of the Washington Medical Commission (Commission) to order at 8:00 a.m. on November 19, 2021.

#### 2.0 Housekeeping

Amelia Boyd, Program Manager, gave an overview of how the meeting would proceed.

#### 3.0 Chair Report

The Chair introduced Arlene Dorrough as a new Physician Assistant member of the Commission.

Arlene Dorrough provided a brief statement on what brought them to the WMC.

The Chair thanked the two outgoing Commissioners, Charlotte Lewis, MD and Theresa Schimmels, PA-C for contributions to the WMC over their terms.

The Chair went on to report that Staff Attorney Larry Berg retired from the WMC recently. The Chair thanked Larry Berg for their 16+ years of service to the Commission. Staff Attorney Ariele Page Landstrom recently left the WMC to pursue a position at the Office of the Insurance Commissioner.

The Chair recognized Mike Hively as having been promoted to the Director of Operations and Informatics.

The Chair recognized Melanie de Leon, Executive Director as having completed 20 years in service to the State of Washington as a state employee.

The Chair reminded the Commissioners that the Commissioner Retreat will be on December 9, 2021 from 9 am to 4 pm at the DoubleTree Suites in Southcenter. All attendees have been notified.

#### **4.0 Consent Agenda**

The Consent Agenda contained the following items for approval:

**4.1** Minutes from the August 20, 2021 Business Meeting.

**4.2** Agenda for November 19, 2021.

***Motion:*** The Chair entertained a motion to approve the Consent Agenda. The motion was seconded and approved unanimously.

#### **5.0 New Business**

##### **5.1 Meeting Dates for 2024**

Amelia Boyd stated the proposed meeting dates for the year 2024 were included in the packet. John Maldon called for questions or concerns about the proposed dates.

***Motion:*** The Chair entertained a motion to approve the proposed 2024 meeting dates. The motion was seconded and approved unanimously.

#### **6.0 Old Business**

##### **6.1 Committee/Workgroup Reports**

These reports were provided in writing and included in the meeting packet.

In addition to the written reports, Melanie de Leon reported the Health Disparities Workgroup were holding a meeting on November 19, 2021.

Jimi Bush, Director of Quality and Engagement, reported that the final meeting for the Health Equity Advisory Committee was held recently. The group will be disbanded at the end of the year and their mission has been accomplished. This committee will merge with the Health Disparities Workgroup.

##### **6.2 Rulemaking Activities**

The rulemaking progress report was provided in the meeting packet. In addition to the

written report, Amelia Boyd stated two rulemaking items need a vote:

- Senate Bill 6551 Regarding International Medical Graduates – the draft language has been completed and available in the packet. The request is to initiate the next step in the rulemaking process, which is the CR-102.

**Motion:** The Chair entertained a motion to approve initiating the CR-102 process. The motion was seconded and approved unanimously.

- Clinical Support Program – Amelia Boyd reported that the current draft language, which was included in the packet, is outside of the scope of the CR-101 which was approved by the Commission. The request is to rescind the CR-101 and put a hold on this rulemaking subject.

**Motion:** The Chair entertained a motion to approve rescinding the CR-102. The motion was seconded and approved unanimously.

### 6.3 WMC 2021-2023 Strategic Plan

Melanie de Leon presented the updated draft 2021-2023 Strategic Plan and asked the Commission to approve the document.

**Motion:** The Chair entertained a motion to approve the proposed 2021-2023 Strategic Plan. The motion was seconded and approved unanimously.

### 7.0 Public Comment

No public comment was provided.

### 8.0 Policy Committee Report

Dr. Karen Domino, Policy Committee Chair, was absent. In Dr. Domino's absence, John Maldon reported on the items discussed at the Policy Committee meeting held on November 18, 2021:

#### **Proposed Policy: Establishing Approval Criteria for Defining Appropriate Medical Practices for IMG Nomination**

John Maldon asked Mike Farrell, Policy Development Manager to present this item. Mike Farrell stated that this document had been reviewed at the August 20, 2021 Business Meeting and some changes had been made since. The policy was drafted to address a statute that the Legislature passed that creates a pathway for International Medical Graduates (IMG) who didn't get a residency match to practice under supervision with a limited license. The statute has two issues that this draft policy and the following draft interpretive statement are attempting to address. The first is what is an appropriate medical practice. Mike Farrell presented the changes. Micah Matthews, Deputy Executive Director, added that this document applies to the Medical Doctor Clinical Experience, or MDCE, license that was created as part of the legislation that was effective as of October 2021. The WMC has issued the first MDCE license.

**Motion:** The Chair entertained a motion to approve this document for Secretary review. The motion was approved unanimously.

#### **Proposed Interpretive Statement: Requiring the Filing of a Practice Agreement Before Beginning to Practice Under an IMG Limited License**

See the previous item. Mike Farrell stated the second issue that this document is attempting to resolve is the timeframes for when a practice agreement needs to be filed with the WMC. The statute does not address this issue.

**Motion:** The Chair entertained a motion to approve this document for Secretary review. The motion was approved unanimously.

### **Licensing Application Questions**

This document had been seen at the August 20, 2021 Business meeting. Micah Matthews presented the revisions that were suggested by the members of the Policy Committee.

**Motion:** The Chair entertained a motion to approve this document as amended. The motion was approved unanimously.

### **Policy – Telemedicine**

John Maldon reported this document had been previously approved for Secretary review, which has now been completed. There were some suggested edits, which Mike Farrell presented. Mike Farrell explained that the WMC has a policy and a guideline regarding Telemedicine. This document combined those and revised information as necessary. As such, with the approval of this document, the previous policy and the guideline will need to be rescinded.

**Motion:** The Chair entertained a motion to approve the document as amended as well as rescind the previous policy and guideline. The motion was approved unanimously.

### **Proposed Policy: Discrimination in Healthcare**

John Maldon asked that the Commissioners send their comments about this document to Mike Farrell and it will be brought back to a future meeting.

### **Midwives Legend Drugs and Devices Consult Draft**

John Maldon asked that Commissioners provide comments, if any, to Mike Farrell.

## **9.0 Member Reports**

Jim Anderson, PA-C, spoke about an article from [National Public Radio](#) (NPR) regarding COVID misinformation. The panel had a brief discussion about the article.

## **10.0 Staff Reports**

Rick Glein, Director of Legal Services, introduced a new Staff Attorney, Kelly Elder.

## **11.0 AAG Report**

Heather Carter, AAG, had nothing to report.

## **12.0 Adjournment**

The Chair called the meeting adjourned at 9:21 am.

Submitted by

(signature on file)

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Amelia Boyd, Program Manager

(signature on file)

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John Maldon, Public Member, Chair  
Washington Medical Commission

Approved January 14, 2022

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