

# Business Meeting Minutes

## April 15, 2022



WASHINGTON  
**Medical  
Commission**  
Licensing. Accountability. Leadership.

Capital Event Center (ESD 113), 6005 Tye Drive SW, Tumwater, WA 98512  
Virtual Meeting via GoToWebinar – Link to recording: <https://youtu.be/fupziR8DfaE>

### Commission Members

James E. Anderson, PA-C – Virtual  
Michael Bailey, Public Member – Virtual  
Christine Blake, Public Member – Virtual  
Toni Borlas, Public Member  
Charlie Browne, MD – Virtual  
Jimmy Chung, MD, 2<sup>nd</sup> Vice Chair  
Diana Currie, MD  
Arlene Dorrough, PA-C  
Anjali D'Souza, MD – Absent  
Karen Domino, MD  
Harlan Gallinger, MD – Absent

April Jaeger, MD – Virtual  
Sarah Lyle, MD  
John Maldon, Public Member, Chair  
Terry Murphy, MD  
Alden Roberts, MD  
Scott Rodgers, JD, Public Member – Absent  
Robert Small, MD – Virtual  
Claire Trescott, MD, 1<sup>st</sup> Vice Chair  
Richard Wohns, MD  
Yanling Yu, PhD, Public Member – Virtual

### WMC Staff

Christine Babb, Investigator  
Jennifer Batey, Legal Support Staff Manager  
Anjali Bhatt, Bus. Practices & Efficiency Manager  
Amelia Boyd, Program Manager  
Sarah Chenvert, Performance Manager  
Melanie de Leon, Executive Director  
Joel DeFazio, Staff Attorney  
Anthony Elders, Compliance Officer  
Michael Farrell, Policy Development Manager  
Gina Fino, MD, Investigator  
Rick Glein, Director of Legal Services  
George Heye, MD, Medical Consultant  
Mike Hively, Director of Operations & Informatics

Jenelle Houser, Legal Assistant  
Ken Imes, Information Liaison  
Kyle Karinen, Staff Attorney  
Chris Knight, Forms & Records Analyst  
Pam Kohlmeier, MD, JD, Attorney  
Micah Matthews, Deputy Executive Director  
Joe Mihelich, Health Services Consultant  
Lynne Miller, Paralegal  
Freda Pace, Director of Investigations  
Chris Waterman, Case Manager  
Trisha Wolf, Staff Attorney  
Gordon Wright, Staff Attorney  
Mahlet Zeru, Equity & Social Justice Manager

### Others in Attendance

Heather Cantrell, Policy Analyst, Department of Health (DOH)  
Heather Carter, Assistant Attorney General  
Mary Curtis, MD, Pro Tem Commissioner  
Renee Fullerton, Executive Director, Board of Osteopathic Medicine and Surgery

Susan Gragg, Program Manager, DOH  
Davis Hylkema, Assistant Program Manager, DOH  
Katerina LaMarche, Washington State Medical Association  
Gregory Terman, MD, Pro Tem Commissioner

### 1.0 Call to Order

John Maldon, Public Member, Chair, called the meeting of the Washington Medical Commission (Commission) to order at 8:00 a.m. on April 15, 2022.

## 2.0 Housekeeping

Amelia Boyd, Program Manager, gave an overview of how the meeting would proceed.

## 3.0 Chair Report

Mr. Maldon gave an overview of conflict of interest and how it can affect Commissioners. He asked Heather Carter, Assistant Attorney General to provide more information on this subject.

## 4.0 Consent Agenda

The Consent Agenda contained the following items for approval:

- 4.1 Minutes from the March 4, 2022 Business Meeting.
- 4.2 Revised agenda for April 15, 2022 – addition of Discrimination in Healthcare Policy to the Policy Committee agenda.

**Motion:** The Chair entertained a motion to approve the Consent Agenda as amended. The motion was seconded and approved unanimously.

## 5.0 New Business

### 5.1 Outstanding Performance Awards

Melanie de Leon, Executive Director announced the outstanding performance awards for 2020 as follows:

- Administrative Staff – Mike Hively, Director of Operations & Informatics
- Investigative Staff – Christine Babb, Investigator
- Legal Staff – Jenelle Houser, Legal Assistant

Ms. de Leon then presented the staff outstanding performance awards for 2021 as follows:

- Administrative Staff – Anjali Bhatt, Business Performance & Efficiency Manager
- Investigative Staff – Chris Waterman, Case Manager
- Legal Staff – Trisha Wolf, Staff Attorney

### 5.2 Meeting Dates for 2023

Ms. Boyd presented proposed meeting dates for July 2023.

**Motion:** The Chair entertained a motion to approve the proposed July 2023 meeting dates. The motion was approved unanimously.

## 6.0 Old Business

### 6.1 Committee/Workgroup Reports

These reports were provided in writing and included in the meeting packet.

Mr. Maldon proposed disbanding the following:

1. Osteopathic Manipulative Therapy Workgroup – Micah Matthews, Deputy Executive Director, gave background information on this workgroup.

**Motion:** The Chair entertained a motion to disband the workgroup. The motion was approved unanimously.

2. Reduction in Medical Errors Workgroup – Mr. Maldon provided some background on this workgroup. There was a robust discussion where the decision was to defer the disbanding of this workgroup until a later date.
3. Collaborative Drug Treatment Agreement Workgroup – Ms. de Leon explained this workgroup can be disbanded because the WMC has moved to rulemaking on this subject. Ms. Boyd explained there is an open CR-101 (first step in the rulemaking process) on this subject that has been on hold.

**Motion:** The Chair entertained a motion to disband the workgroup. The motion was approved unanimously.

4. Commissioner Education Workgroup – Ms. de Leon provided background on this workgroup. She explained the workgroup fulfilled their mission by creating a list of educational subjects for Lunch & Learn sessions to be held for the next couple of years. Because of this, the workgroup does not have a need to meet and can be disbanded and possibly reformed in the future.

**Motion:** The Chair entertained a motion disband the workgroup. The motion was approved unanimously.

## 6.2 Nominating Committee

Alden Roberts, MD, announced the nominees for leadership:

- Chair – Jimmy Chung, MD
- 1<sup>st</sup> Vice Chair – Karen Domino, MD
- 2<sup>nd</sup> Vice Chair – Terry Murphy, MD

The vote for leadership will be held at the May 27, 2022, meeting.

## 6.3 Rulemaking Activities

The rulemaking progress report was provided in the meeting packet.

In addition to the written report, Ms. Boyd explained that the rules hearing scheduled for April 13, 2022 regarding the Opioid Prescribing Patient Exemptions had to be rescheduled as she was unable to establish a quorum. The hearing will now be held on Friday, May 27, 2022, at 4 pm. Ms. Boyd asked that Commissioners who are able to participate in the hearing to please email her.

## 6.4 Lists & Labels Request

The following lists and labels requests were discussed for possible approval or denial. Approval or denial of these requests is based on whether the entity meets the requirements of a “professional association” or an “educational organization” as noted on the application ([RCW 42.56.070\(9\)](#)).

- Agility COHE SPC – Reconsideration

**Motion:** The Chair entertained a motion to approve the request. The motion was seconded and approved unanimously.

- Frank Madura

**Motion:** The Chair entertained a motion to deny the request. The motion was

seconded and approved unanimously.

## 7.0 Public Comment

No member of the public was signed up to speak therefore no public comment was given.

## 8.0 Policy Committee Report

Dr. Karen Domino, Policy Committee Chair, reported on the items discussed at the Policy Committee meeting held on April 14, 2022:

### **Add-on – Proposed Policy: Discrimination in Health Care**

Dr. Domino stated that this document had been approved at the March 4, 2022, meeting to be sent to the DOH Secretary for review. Dr. Domino stated that after that review, there were some revisions and she explained them. Dr. Domino reported the Committee recommended approval of the revised document.

**Motion:** The Chair entertained a motion to approve the proposed policy as revised. The motion was approved unanimously.

### **Proposed Policy: Informed Consent**

Dr. Domino stated that this document is the result of the Informed Consent Workgroup's research. She asked that this document be reviewed by all Commissioners and to provide feedback to [Mike Farrell](#), Policy Development Manager.

### **Guidance Document: Medical Professionalism**

Dr. Domino stated that this document is being presented as part of the WMC's established four-year review schedule. She asked that this document be reviewed by all Commissioners and to provide feedback to [Mike Farrell](#), Policy Development Manager.

### **Guidance Document: Practitioner Competence**

Dr. Domino stated that this document is being presented as part of the WMC's established four-year review schedule. She asked that this document be reviewed by all Commissioners and to provide feedback to [Mike Farrell](#), Policy Development Manager. She stated that the Committee did suggest the name be changed to Practitioner Health.

## 9.0 Member Reports

There were no Member reports provided.

## 10.0 Staff Reports

Mr. Matthews pointed out Ms. Boyd's staff report stating we need more applications for our upcoming Member vacancies. He asked that everyone encourage those they may know who would be a good fit as a Public Member to apply.

Mr. Hively introduced Ken Imes as the new Information Liaison.

## 11.0 AAG Report

Heather Carter, AAG, had nothing to report.

## 12.0 Adjournment

The Chair called the meeting adjourned at 9:11 am.

Submitted by

(signature on file)

---

Amelia Boyd, Program Manager

(signature on file)

---

John Maldon, Public Member, Chair  
Washington Medical Commission

Approved May 27, 2022

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email [civil.rights@doh.wa.gov](mailto:civil.rights@doh.wa.gov).