

# Business Meeting Minutes

## November 15, 2019



WASHINGTON  
**Medical  
Commission**  
Licensing. Accountability. Leadership.

Capital Event Center: 6005 Tye Drive SW, Tumwater, WA 98512, (360) 464-6700

### Commission Members

James E. Anderson, PA-C  
Toni Borlas, Public Member  
Charlie Browne, MD  
Jimmy Chung, MD  
Diana Currie, MD  
Karen Domino, MD  
Harry Harrison, Jr., MD  
Christine Hearst, Public Member  
Warren Howe, MD  
April Jaeger, MD – Absent  
Charlotte Lewis, MD

John Maldon, Public Member, 1<sup>st</sup> Vice Chair  
Terry Murphy, MD  
Alden Roberts, MD, Chair  
Scott Rodgers, JD, Public Member  
Theresa Schimmels, PA-C  
Robert Small, MD  
Claire Trescott, MD, 2<sup>nd</sup> Vice Chair  
Candace Vervair, Public Member  
Richard Wohns, MD – Absent  
Yanling Yu, PhD, Public Member

### Commission Staff

Morgan Barrett, Director of Compliance  
Jennifer Batey, Legal Support Staff Manager  
Colleen Balatbat, Staff Attorney  
Larry Berg, Staff Attorney  
Amelia Boyd, Program Manager  
Anjali Bhatt, Bus. Processes & Productivity Manager  
Jimi Bush, Director of Quality & Engagement  
Sarah Chenvert, Performance Manager  
Melanie de Leon, Executive Director  
Mike Farrell, Policy Development Manager  
Ryan Furbush, Paralegal  
Rick Glein, Director of Legal Services  
George Heye, MD, Medical Consultant  
Jenelle Houser, Legal Assistant

Kyle Karinen, Staff Attorney  
Becca King, Administrative Assistant  
Kayla LaRue, Executive Assistant  
Micah Matthews, Deputy Executive Director  
Melissa McEachron, Director of Operations & Informatics  
Stephanie McManus, Public Relations & Legislative Liaison  
Ariele Page Landstrom, Staff Attorney  
Amanda Weyrauch, Compliance Officer  
Sara Wibowo, Paralegal  
Trisha Wolf, Staff Attorney  
Gordon Wright, Staff Attorney

### Others in Attendance

Heather Carter, Assistant Attorney General (AAG)  
Chris Bundy, MD, WPHP  
Mike Dugan, MBA, FSMB Chief Operating Officer

Katie Meehan, Department of Health (DOH)  
Scott A. Steingard, DO, FSMB Board of Directors

### Call to Order

Alden Roberts, MD, Chair, called the meeting of the Washington Medical Commission (Commission) to order at 8:01 a.m. on November 15, 2019, at the Capital Event Center, 6005 Tye Drive SW, Tumwater, WA 98512.

#### 1.0 Chair Report

Dr. Roberts reported that the Commission's annual Educational Conference held in October was

phenomenal. He praised Jimi Bush, Director of Quality & Engagement, for doing such a great job choosing the topics and presenters for the conference.

He stated he recently attended the Washington State Medical Association's (WSMA) annual meeting. He went on to speak about the effects on patients and practitioners when a complaint is authorized for investigation.

He spoke about a letter that was sent to the Governor from the WSMA stating that the licensing process is taking too long. He asked Kimberly Romero, Licensing Manager, to speak about this issue. Ms. Romero provided information and statistics related to the licensing unit.

He stated the Pro Tem Procedure had been updated and was available in the packet.

## 2.0 Consent Agenda

The Consent Agenda contained the following items for approval:

- 2.1 Minutes from the August 23, 2019 Business Meeting.
- 2.2 Agenda for November 15, 2019.

**Motion:** The Chair entertained a motion to approve Consent Agenda. The motion was seconded and approved unanimously.

## 3.0 Old Business

### 3.1 Committee/Workgroup Reports

There was nothing further to report.

### 3.2 Rulemaking Activities

There was nothing further to report.

### 3.3 Lists & Labels Request

The following lists and labels request was discussed for possible approval or denial. Approval or denial of this request is based on whether the entity meets the requirements of a "professional association" or an "educational organization" as noted on the application ([RCW 42.56.070\(9\)](#)).

- Lahai Health dba Puget Sound Christian Clinic

**Motion:** The Chair entertained a motion to deny the request. The motion was seconded and approved unanimously.

## 4.0 New Business

### 4.1 Training – Presentations by Commissioners

Ms. Bush spoke about presentations to the public and other stakeholders and the guidelines around these types of presentations.

### 4.2 Meeting Dates for 2022

Amelia Boyd, Program Manager, presented the proposed meeting dates for 2022.

**Motion:** The Chair entertained a motion to approve the proposed dates. The motion was seconded and approved unanimously.

### 4.3 Federation of State Medical Boards (FSMB) Presentation

Scott A. Steingard, DO, FSMB Board of Directors Chair and Mike Dugan, MBA, FSMB

Chief Operating Officer presented the FSMB's 2019 annual report.

## 5.0 Public Comment

No member of the public was signed up to speak therefore no public comment was given.

## 6.0 Policy Committee Report

Dr. Karen Domino, Policy Committee Chair reported on the items discussed at the Policy Committee meeting held on November 14, 2019:

### Electromyography (EMG) – Needle and Surface, MD2000-01

Dr. Domino stated the committee recommended rescinding the interpretive statement.

**Motion:** The Chair entertained a motion to rescind the interpretive statement. The motion was approved unanimously.

### EHR & Medical Records Guideline

Dr. Domino presented the revisions to the guideline and stated the Committee recommended approving the document with the amendments.

**Motion:** The Chair entertained a motion to approve the guideline with the noted revisions. The motion was approved by majority.

### Allopathic Scope of Practice Relating to Osteopathic Manipulation Therapy Interpretive Statement

Dr. Domino stated the interpretive statement will be referred to a workgroup for further work.

### Practitioner Competence Guideline

Dr. Domino presented the revisions to the guideline. She stated that the committee recommended returning the guideline to the Practitioner Competence Workgroup for further work on the language.

**Motion:** The Chair entertained a motion to approve the guideline with the noted revisions. The motion was approved by majority.

### Elective Educational Rotations Policy

Dr. Domino presented the revisions to the policy and stated the committee recommended approving the policy with the noted revisions.

**Motion:** The Chair entertained a motion to reaffirm the document as amended. The motion was approved unanimously.

### Stem Cell Rulemaking Timeline

Dr. Domino asked Amelia Boyd, Program Manager, to present on this item. Ms. Boyd stated that the Commission has already approved the CR-101 process for this rule. In the initial review of the CR-101 rules package, there was some concern as to when the CR-101 would be filed with the Code Reviser and it was suggested that the package be filed once the 2020 Legislative Session is completed. Dr. Domino stated the committee agreed with the recommendation that the CR-101 be filed after the completion of the 2020 Legislative Session.

**Motion:** The Chair entertained a motion to file the CR-101 after the 2020 Legislative Session is complete. The motion was approved unanimously.

## Clinical Support Program Rulemaking

Dr. Domino presented the amendments to the rule language and stated the committee recommended approving the draft language to move forward with the CR-102 process.

**Motion:** The Chair entertained a motion to begin the CR-102 process. The motion was approved unanimously.

## 6.0 Member Reports

Yanling Yu, PhD, stated that recently she participated in a patient panel regarding diagnostic errors.

Theresa Schimmels, PA-C, stated she has been asked to speak at the 50<sup>th</sup> anniversary of the MEDEX Northwest Physician Assistant Program.

## 7.0 Staff Member Reports

*Staff member reports are provided in writing prior to the meeting. The information below is in addition to the written reports.*

In addition to his written report, Micah Matthews, Deputy Executive Director reported on the following:

- The International Medical Graduate workgroup report was submitted to the Legislature and the Governor ahead of the December deadline. Mr. Matthews thanked Becca King, Administrative Assistant; Sarah Chenvert, Performance Manager; and Stephanie McManus, Public Relations and Legislative Liaison for their efforts on the report.
- A bill will be proposed at the next legislative session by the Washington Academy of Physician Assistants to reform the Physician Assistant Practice Act.
- Recently he collaborated with Dr. James Babington from Swedish Medical on a journal article on physical medicine and rehabilitation. The article should be published by the end of November.
- An artificial intelligence project has begun to use our complaint data with a natural language processing project. The objective is to find patterns in complaints to allow for categorization and potential risk scoring.

Ms. Bush introduced the new Business Processes & Productivity Manager, Anjali Bhatt.

Rick Glein, Director of Legal Services, introduced a new Paralegal, Sara Wibowo.

## 8.0 AAG Report

Heather Carter, AAG, had nothing to report.

## 9.0 ADJOURNMENT

The Chair called the meeting adjourned at 10:02 am.

Submitted by

(Signature on file)

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Amelia Boyd, Program Manager

(Signature on file)

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Alden Roberts, MD, Chair  
Washington Medical Commission

Approved January 17, 2020

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