

Business Meeting Minutes

August 23, 2019



WASHINGTON
**Medical
Commission**
Licensing. Accountability. Leadership.

Capital Event Center: 6005 Tye Drive SW, Tumwater, WA 98512, (360) 464-6700

Commission Members

James E. Anderson, PA-C
Toni Borlas, Public Member – Absent
Charlie Browne, MD
Jimmy Chung, MD
Diana Currie, MD – Absent
Karen Domino, MD
Harry Harrison, Jr., MD
Christine Hearst, Public Member
Warren Howe, MD
April Jaeger, MD
Charlotte Lewis, MD – Absent

John Maldon, Public Member, 1st Vice Chair
Terry Murphy, MD
Alden Roberts, MD, Chair
Scott Rodgers, JD, Public Member
Theresa Schimmels, PA-C
Robert Small, MD
Claire Trescott, MD, 2nd Vice Chair – Absent
Candace Vervair, Public Member
Richard Wohms, MD
Yanling Yu, PhD, Public Member

Commission Staff

Morgan Barrett, Director of Compliance
Jennifer Batey, Legal Support Staff Manager
Larry Berg, Staff Attorney
Amelia Boyd, Program Manager
Jim Burkholder, Investigator Supervisor
Jimi Bush, Director of Quality & Engagement
Sarah Chenvert, Performance Manager
Anna Clavel, Staff Attorney
Melanie de Leon, Executive Director
Mike Farrell, Policy Development Manager
Ryan Furbush, Paralegal
Rick Glein, Director of Legal Services
George Heye, MD, Medical Consultant

Mike Hively, Information Liaison
Jenelle Houser, Legal Assistant
Kyle Karinen, Staff Attorney
Becca King, Administrative Assistant
Kayla LaRue, Executive Assistant
Stephanie MacManus, Public Relations & Legislative Liaison
Micah Matthews, Deputy Executive Director
Ariele Page Landstrom, Staff Attorney
Freda Pace, Director of Investigations
Trisha Wolf, Staff Attorney
Gordon Wright, Staff Attorney

Others in Attendance

Heather Carter, Assistant Attorney General (AAG)

Cori Tarzwell, DOH Policy Analyst

Call to Order

Alden Roberts, MD, Chair, called the meeting of the Washington Medical Commission (Commission) to order at 8:01 a.m. on August 23, 2019, at the Capital Event Center, 6005 Tye Drive SW, Tumwater, WA 98512.

1.0 Chair Report

Dr. Roberts welcomed everyone to the meeting. He announced the following new Commissioners and asked that they each introduce themselves:

- Christine Hearst, Public Member
- Scott Rodgers, Public Member

- Candace Vervair, Public Member

Dr. Roberts reminded the members to be sure to check their Commission email at least every other day.

He presented information about the October 3-5, 2019 Educational Conference.

He stated that we are recruiting for Pro Tems in the following areas:

- General Surgery
- Internal Medicine
- Orthopedics

He asked that if the members know any physicians in these areas who would be willing to serve on the Commission to please let Amelia Boyd, Program Manager know and she will reach out to them.

He presented information about the most recent Executive Committee meeting.

He reported about his experience when he attended the Board of Osteopathic Medicine and Surgery meeting in June.

He explained that cases will no longer be authorized for a focused investigation and the reasons why this will no longer occur.

He presented the Panel Case Decisions metrics from the Staff Report in the packet and opened the floor for discussion of the information.

2.0 Consent Agenda

The Consent Agenda contained the following items for approval:

- 2.1 Minutes from the July 12, 2019 Business Meeting.
- 2.2 Agenda for August 23, 2019.

Motion: The Chair entertained a motion to approve Consent Agenda. The motion was seconded and approved unanimously.

3.0 Old Business

3.1 Committee/Workgroup Reports

Jimmy Chung, MD, Reduction of Medical Errors (ROME) Committee Chair, stated members of the committee recently attended a Foundation of Healthcare Quality meeting. Dr. Chung went on to report the details of that meeting.

3.2 Rulemaking Activities

There was nothing further to report.

3.3 Lists & Labels Request

The following lists and labels request was discussed for possible approval or denial. Approval or denial of this request is based on whether the entity meets the requirements of a "professional association" or an "educational organization" as noted on the application ([RCW 42.56.070\(9\)](#)).

- Relias LLC

Motion: The Chair entertained a motion to approve the request. The motion was seconded and approved unanimously.

4.0 New Business

4.1 RCM Assessment Document Training

Dr. Roberts presented the new RCM Assessment document and provided guidelines for completion.

5.0 Public Comment

No member of the public was signed up to speak therefore no public comment was given.

6.0 Policy Committee Report

Dr. Karen Domino, Policy Committee Chair reported on the items discussed at the Policy Committee meeting held on August 22, 2019:

Panel Consent Agenda Procedure, MD2015-12

Dr. Domino presented the revisions to the procedure and stated the Committee recommended approving the document with the amendments.

Motion: The Chair entertained a motion to approve the procedure with the noted revisions. The motion was approved unanimously.

EHR & Medical Records Guideline

Dr. Domino presented the revisions to the guideline and stated the Committee recommended approving the document with the amendments. After discussion, more edits were needed and the guideline was deferred to a future meeting.

Approving Entities That Credential Pain Management Specialists Procedure

Dr. Domino presented the draft procedure and stated the Committee recommended approving the document.

Motion: The Chair entertained a motion to approve the procedure. The motion was approved unanimously.

Physician Assistants Ordering Patient Restraint and Seclusion, MD2015-02-IS

Dr. Domino presented the revisions to the interpretive statement and stated the Committee recommended approving the document with the amendments.

Motion: The Chair entertained a motion to approve the interpretive statement with the noted revisions. The motion was approved unanimously.

Treating partners of Patients with Sexually Transmitted Chlamydia and Gonorrhea, MD2015-13

Dr. Domino presented the guideline and stated the Committee recommended reaffirming the document as written.

Motion: The Chair entertained a motion to reaffirm the document as written. The motion was approved unanimously.

6.0 Member Reports

Jim Anderson, PA-C, reported he was appointed to the Federation of State Medical Boards Education Committee.

7.0 Staff Member Reports

Staff member reports are provided in writing prior to the meeting. The information below is in addition to the written reports.

Freda Pace, Director of Investigations, introduced Teri Simpson, a new employee in Complaint Intake.

8.0 AAG Report

Heather Carter, AAG, had nothing to report.

9.0 ADJOURNMENT

The Chair called the meeting adjourned at 9:28 am.

Submitted by

(signature on file)

Amelia Boyd, Program Manager

(signature on file)

Alden Roberts, MD, Chair
Washington Medical Commission

Approved November 15, 2019