



Business Meeting Minutes
January 19, 2018

Medical Commission Members

James E. Anderson, PA-C
Toni Borlas, Public Member
Charlie Browne, MD
William Brueggemann, Jr., MD
Jason Cheung, MD
Jimmy Chung, MD
Patrick España, JD, Public Member
Harry Harrison, Jr., MD
Bruce G. Hopkins, MD
Warren Howe, MD, Chair

Charlotte Lewis, MD
John Maldon, Public Member, 2nd Vice Chair
Peter Marsh, MD
Kathleen O'Connor, Public Member
Alden Roberts, MD, 1st Vice Chair
Theresa Schimmels, PA-C
Robert Small, MD
Claire Trescott, MD
Mimi Winslow, JD, Public Member
Yanling Yu, PhD, Public Member

Medical Commission Staff

Morgan Barrett, MD, Medical Consultant
Jennifer Batey, Paralegal Supervisor
Larry Berg, Staff Attorney
Jim Burkholder, Investigator Supervisor
Jimi Bush, Performance and Outreach Manager
Sarah Chenvert, Administrative Assistant
Anna Clavel, Staff Attorney
Melanie de Leon, Executive Director
Mike Farrell, Policy Development Manager
Gina Fino, MD, Investigator
Rick Glein, Director of Legal Services
George Heye, MD, Medical Consultant
Mike Hively, Information Liaison

Kyle Karinen, Staff Attorney
Christine Lawrence, Paralegal
Ariele Page Landstrom, Staff Attorney
Micah Matthews, Deputy Executive Director
Melissa McEachron, Director of Operations
and Informatics
Kimberly Romero, Licensing Manager
Taylor Simpson, Data Compiler
Deborah Taellious, Supervising Staff Attorney
Dawn Thompson, Informatics Technical Specialist
Daidria Underwood, Program Manager
Gordon Wright, Staff Attorney

Others in Attendance

Chris Bundy, MD, Washington Physician's Health
Program (WPHP)
Heather Carter, Assistant Attorney General (AAG)

Maura Craig, Department of Health
Thomas Fairchild, MD, Pro Tem Commissioner
Jim Rooks, MD, Pro Tem Commissioner

Call to Order

Warren Howe, MD, Chair, called the meeting of the Washington State Medical Quality Assurance Commission (Commission) to order at 8:00 a.m. on January 19, 2018, at the Capital Event Center, 6005 Tye Drive SW, Tumwater, WA 98512.

1.0 Chair Report

Dr. Howe welcomed everyone to the meeting.

2.0 Consent Agenda

The Consent Agenda contained the following items for approval:

- 2.1 Minutes from the November 3, 2017 Business Meeting.
- 2.2 Agenda for January 19, 2018.
- 2.3 Ratification of the licenses issued to Physicians, Limited Physicians and Physician Assistants From November 3, 2017 through January 18, 2018.

Motion: The Chair entertained a motion to approve the Consent Agenda. The motion was seconded and approved unanimously.

3.0 Old Business

3.1 Opioids: Prescribing & Monitoring Rules Committee

Alden Roberts, MD, Chair, reported on the progress of the Opioids: Prescribing & Monitoring Joint Task Force and presented the draft rules.

3.2 Telemedicine Workgroup

Toni Borlas, Public Member, Committee Chair, stated there was nothing to report.

3.3 2017 Educational Conference Planning Committee

Ms. Borlas, Public Member, Committee Chair, stated there was nothing to report.

3.4 Rulemaking Activities

Daidria Underwood, Program Manager, reported on the following rules:

Chapter 246-919 WAC – the [CR-101](#) has been filed. Workshops have been scheduled for February 28 and April 11.

Clinical Support Program – the CR-101 is in currently being reviewed and we hope it will be filed soon.

3.5 Health Equity Workgroup

James Anderson, PA-C, Workgroup Chair, stated there was nothing to report.

3.6 Citizen Engagement Workgroup

Yanling Yu, PhD, Workgroup Co-Chair, presented the results of the survey.

3.7 Reduction of Medical Errors Subcommittee

Dr. Howe stated there was nothing to report.

3.8 Practitioner Competence Workgroup

Dr. Roberts, Committee Chair, stated there was nothing to report.

3.9 Lists & Labels Requests

The following lists and labels request was discussed for possible approval or denial. Approval or denial of this request is based on whether the entity meets the requirements of a “professional association” or an “educational organization” as noted on the application ([RCW 42.56.070\(9\)](#)).

- Alzheimer's Association, WA State Chapter

Motion: The Chair entertained a motion to approve the request. The motion was seconded and approved unanimously.

4.0 New Business

4.1 Medical Marijuana Continuing Education Course

William Gotthold, MD, Pro Tem Commissioner, presented information on the Medical Use of Marijuana Continuing Education Course and requested that the Commission endorse the course.

Motion: The Chair entertained a motion to endorse the course. The motion was seconded and approved unanimously.

5.0 Public Comment

No member of the public was signed up to speak therefore no public comment was given.

6.0 Policy Committee Report

Mimi Winslow, JD, Public Member, Policy Committee Chair reported on the items discussed at the Policy Committee meeting held on January 18, 2018:

Medical Marijuana Authorization Guidelines

Ms. Winslow reported a representative from the Department of Health's (DOH) Medical Marijuana Program, Shelly Rowden, presented the revisions to the existing guidelines at the Policy Committee meeting. Ms. Winslow discussed the revisions and stated the committee asked for more information about some sections. She stated Ms. Rowden will get clarification and this guideline may be brought back before the Commission at a later time.

Professionalism Policy

Ms. Winslow presented the draft policy statement and stated the committee suggested a couple of edits as well as changing the policy to a guideline.

Motion: The Chair entertained a motion to approve the guideline with the suggested edits. The motion was approved unanimously.

A-3 Closures

Ms. Winslow presented information about the A-3 closure code and asked for feedback from the Commission.

Physician Assistants' Use of DEA X-Waiver Interpretive Statement

Ms. Winslow reported there was some language in the interpretive statement that needs to be updated. It will be presented again at the March meeting.

Federation of Statement Medical Boards (FSMB) – Supporting the Practice of Physician Assistants Resolution

Ms. Winslow presented the draft resolution and stated the committee suggested some edits. The committee recommended approving presenting this at the FSMB annual meeting, which will be held in April 2018, with the suggested edits.

Motion: The Chair entertained a motion to approve presenting the resolution with the suggested edits at the FSMB annual meeting. The motion was approved unanimously.

Telemedicine and Continuity of Care Policy

Ms. Winslow presented the draft document and stated the Committee recommends endorsing the policy for Secretary review.

Motion: The Chair entertained a motion to approve sending this policy for Secretary review. The motion was approved unanimously.

Add-On: FSMB Telemedicine Resolution

Ms. Winslow presented the draft resolution and stated the committee recommended approving presenting this at the FSMB annual meeting, which will be held in April 2018.

Motion: The Chair entertained a motion to approve presenting the resolution with the suggested edits at the FSMB annual meeting. The motion was approved unanimously.

7.0 MEMBER REPORTS

No member reports were given.

8.0 STAFF MEMBER REPORTS

Staff member reports are provided in writing prior to the meeting. The information below is in addition to the written report.

8.1 Executive Director

Melanie de Leon, Executive Director, reported that no Commissioners or Commission staff will attend the FSMB's annual meeting in April, which will be held in North Carolina due to the [Governor's ban on travel to that state.](#)

8.2 Assistant Attorney General

Heather Carter, AAG, had nothing to report.

8.3 Deputy Executive Director

Micah Matthews, Deputy Executive Director, encouraged the Commissioners to sign up for hearings as we have several coming up.

Mr. Matthews reported that we continue to look for a replacement for Citrix.

8.4 Program Manager

Ms. Underwood had nothing more to report.

8.5 Director of Operations and Informatics

Melissa McEachron, Director of Operations and Informatics, introduced Taylor Simpson, Data Compiler.

8.6 Medical Consultant, Dr. Heye

George Heye, MD, Medical Consultant, had nothing more to report.

8.7 Medical Consultant, Dr. Barrett

Morgan Barrett, MD, Medical Consultant, had nothing more to report.

8.8 Director of Legal Services

Rick Glein, Director of Legal Services, had nothing to report.

8.9 Director of Investigations

Freda Pace, Director of Investigations, was absent. Jim Burkholder, Investigator Supervisor, introduced the newest Investigator, Dr. Gina Fino.

8.10 Policy Development Manager

Mike Farrell, Policy Development Manager, had nothing more to report.

8.11 Performance and Outreach Manager

Jimi Bush, Performance and Outreach Manager, had nothing more to report.

9.0 ADJOURNMENT

The Chair called the meeting adjourned at 9:41 am.

Submitted by

(signature on file)

Daidria Underwood, Program Manager

(signature on file)

Warren Howe, MD, Chair
Medical Quality Assurance Commission

Approved March 2, 2018